**App Requirements**

This System helps the user to calculate profit, handle payrolls, attendance, raise invoice to companies based on each company making easy for the user to manage the business and to reduce the time spent.

* **Organization**
  + Employee Management
    - Emp documents
      * DOJ
      * Last working day
      * Current Role
      * Skill type / Code Roll number, Sl no
      * Passport.
      * UAN Number
      * PF number
      * ESI number
      * Bank Name IFSC Code
      * PAN number.
      * Aadhar card.
      * Account number.
      * Address.
      * Phone number.
      * Emergency number.
      * Emergency contact person.
      * DOB. Age
      * Blood type.
    - Payroll Management
      * Option for different payment scale for different employees in the same company.
      * Basic salary
      * DA
      * HRA
      * PF
      * ESI
      * Overtime
      * Bonus
      * Advance
      * Rent
      * Pension
      * Allowances – Covid / Food / Special/ Misc etc
    - Attendance Management
      * Attendance report – Date, Clock-in & out etc
      * LWF
      * PT
      * Attendance Bonus Elite
      * Monthly Timesheet
      * Date wise attendance
      * Overtime
      * Manage holidays
      * Manage leaves.
      * Direct marking of attendance of each employee.
      * Upload excel sheet with marked attendance in a specific format.
    - Handle separate heads for different companies.
    - Insert / Update / Delete heads.
* **Company Management**
  + Manage companies with all details of the company.
    - Worksheet
    - Invoice
      * Generate invoice for different companies with different templates (format)
  + Assign different heads and allowances as per the company
  + Assign different payment options for holidays, Sundays etc
  + Insert / Update / Delete headings.
* **Employee Management** 
  + Manage employees with all the basic details based on different companies.
  + Add / Edit / Delete employees based on company selected.
  + Option for having different payment scale for different employees in the same company.

**Admin Panel (Web)**

* **Admin Features**
  + Should be fast, optimized, & powerful admin, high quality UI/UX, and easy configuration.
  + Super admin should have login credential with Email & PW.
  + Super admin can add / update / delete users / sub users.
  + Super admin should have the privilege to set roles and permission.
  + Super admin can add, update, delete roles and permissions for different roles.
  + Super admin can manage, reset, change admin password.
  + Admin can reset and or change their password.
  + Admin can add, viewand manage employee details.
  + Admin can upload attendance in excel sheet with marked attendance in specific format.
  + Admin can mark and manage attendance directly for each employees.
  + Admin can manage and update OT for employees.
  + Admin can manage and update leave balance.
  + Admin can run payroll based on attendance.
  + Admin can generate invoice for each company (different companies with different template / format).
  + Admin can see consolidated reports of all companies.
  + Admin can check company specific financials.
  + Admin can check and manage overall profit.
  + Admin can check and manage profit company wise.